



# MEMBERS' MILEAGE CLAIM FORM 1

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: JOHN BOWDEN  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): .....

FOR ALLOWANCES FOR THE MONTH OF: JULY '15

PERIOD DATE	COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
	TIME FROM	TIME TO					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	P	
6/7/15	6pm	9pm	MAIDENHEAD TOWN HALL		CUMLEY DISORDER PANEL	✓	12			
8/7/15	5pm	8pm	"		WINDSOR TOWN PLANNING	✓	12			
14/7/15	6pm	8pm	"		LICENSING COMMITTEE	✓	12			
15/7/15	1pm	4pm	HEATHROW AIRPORT		HEATHROW AREA CONSULTATION COMMITTEE	✓	24			
17/7/15	10am	12pm	STAINES TOWN HALL		LOCAL AREA AVIATION CONSULTATION COMMITTEE	✓	16			
28/7/15	7pm	10 <sup>30</sup> pm	MAIDENHEAD TOWN HALL		COUNCIL MEETING - FALL	✓	12			
<b>SUB TOTAL</b>							✓	88		
<b>TOTALS CLAIMED</b>								88		

**PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.**

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES / NO\*  
 \*Please delete as appropriate  
 Date: 30/7/2015

Signature of Member

For Office Use Only	
Democratic Services:	Authorised for Payment
Payroll:	Input by:
Date: <u>10/8/15</u>	Checked by:
Batch No:	Date:

